



**Charlotte-Mecklenburg Schools
School Improvement Team
Parent and Family Engagement Policy**

School: Bruns Avenue Elementary - 2023-2024

Part I - General Expectations

Bruns Academy agrees to implement the following requirements:

- The school will work to ensure that the required school level parental involvement policies meet the requirements of Title I; and each include, as a component, a school parent compact.
- Bruns Avenue Elementary will notify parents of the policy in an understandable and uniform format, in a language the parents can understand. The policy will be made available to the local community and updated periodically to meet the changing needs of parents and the school.
- In carrying out the Title I parental involvement requirements, to the extent practicable, the school will provide full opportunities for the participation of parents with limited English proficiency and other needs.
- If the program plan for Title I is not satisfactory to the parents of participating children, the school will submit any parent comments with the plan when the school submits the plan to the local educational agency (school district).
- The school will involve the parents of children served in Title I schools in decisions about how Title I funds are reserved for parental involvement.
- The school will build parents' capacity for strong parental involvement, in order to ensure effective involvement of parents and to support a partnership among the school, parents, and the community to improve student academic achievement.
- The school will provide other reasonable support for parental involvement activities as parents may request.
- Parent Survey will be added after each parent event (English and Spanish), and monitored by administration.

The school will be governed by the following statutory definition of parental involvement, and will carry out programs, activities, and procedures in accordance with this definition:

Parental involvement means the participation of parents in regular, two-way, and meaningful communication involving student academic learning and other school activities, including ensuring—

- that parents play an integral role in assisting their child's learning;
- that parents are encouraged to be actively involved in their child's education at school;
- that parents are full partners in their child's education and are included, as appropriate, in decision making and on advisory committees to assist in the education of their child
- the carrying out of other activities, that promote parental involvement

PART II

DESCRIPTION OF HOW SCHOOLS WILL IMPLEMENT REQUIRED

SCHOOL PARENTAL INVOLVEMENT POLICY COMPONENTS

1. Bruns Avenue Elementary will hold an annual meeting on **September of each year** to inform parents of the school's participation in Title I and the right of parents to be involved. The school will convene the meeting at a time convenient for parents and will offer a flexible number of additional parental involvement meetings, such as in the morning or evening, so that as many parents as possible are able to attend. The school will invite all parents to this meeting, and will encourage them to attend, by:

- *Using Class Dojo to invite parents*
- *Promoting Events via Newsletters, Flyers, and E-mails*
- *Provide Parents/Guardians support with online learning (Accessing Zoom, login to chromebooks remotely, etc)*

2. Bruns Avenue Elementary will take the following actions to involve parents in the process of school review and improvement under Title I:

- *Parent Involvement of School Improvement Plan*
- *SLT Meetings after school*
 - *In person and through digital media*
- *Provide opportunities for meetings with flexible times and schedules*
- *Evening meetings as mentioned throughout the policy*
- *PTA Meetings*
- *Promote events on marquee outside*
- *Rotate evening events with morning and early afternoon events*
- *Provide parents with curriculum highlights throughout the year to keep them informed of how to reinforce learning targets at home.*

3. Bruns Avenue Elementary will provide parents of participating children information in a timely manner about Title I programs that includes a description and explanation of the school's curriculum, the forms of academic assessment used to measure children's progress, and the proficiency levels students are expected to meet by:

- *Scheduling parent- teacher conferences (Fall & Spring)*
- *Scheduling parent meetings*
- *Providing information on school website (to the extent practicable)*
- *Providing information in school & teacher newsletters*
- *Scheduling Academic & Technology Workshops for parents*
- *Corresponding through student daily/weekly folders*
- *Provide parents with curriculum highlights throughout the year to keep them informed of how to reinforce learning targets at ho*

4. Bruns Avenue Elementary will at the request of parents, provide opportunities for regular meetings. The school will respond to any such suggestions as soon as practicably possible by:

- *Responding by phone calls*
- *Responding by Class Dojo*
- *Responding by email, letters, notes in homework folders, or other written communication*

5. Bruns Avenue Elementary will provide each parent an individual student report about the performance of their child on the State assessments in at least math and reading by:

- *Distributing reports to parents (Specific to grade level)*
- *Utilizing Power School to keep parents of students in grades 3-5 informed*

6. Bruns Avenue Elementary will take the following actions to provide each parent timely notice when their child has been assigned or has been taught for four (4) or more consecutive weeks by a teacher who is not highly qualified by:

- *Sending home a parent notification letter*

7. Bruns Avenue Elementary will provide assistance to parents of children served by the school, as appropriate, in understanding topics by undertaking the actions described in this paragraph-

- *August of each year - Meet your Teacher Event*
- *August/September of Each Year - 3rd Grade BOG Family Notification*
- *September of each year SIP*
- *September of each year PTA*
- *September of each year - Curriculum Night - Prek - 5th Grade with Title 1 Information*
- *October of each year SIP*
- *October of each year Reading or Math Parent Event*
- *October of each year Boo Bash at the BAE*
- *November of each year Reading or Math Parent Breakfast*
- *November of each year SIP*
- *December of each year Winter Program*
- *December of each year SIP*
- *January of each year Coffee with Dr. Currie*
- *January of each year - Parent Event with Curriculum Support*
- *January of each year SIP*
- *February of each year Black history Program*
- *February of each year SIP*
- *March of each year Donuts with Dad*
- *March of each year - Book Character Event*
- *March of each year SIP*
- *April of each year SIP*
- *April of each year Coffee with Principal*
- *April/May - Spring Fling/Curriculum*
- *April/May Breakfast/Evening EOG Prep for Parents*
- *May of each year Muffins for Mom*
- *May of each year Promotion Ceremony*
- *June of each year - Field Day*
- *June - End of Year Summer Bridge Event*
- *June of each year - Field Day*
- *SLT meetings on-going.*
- *Spirit Week throughout the school year*
- *Student Quarterly Recognition awards*
- *Dates posted on Bruns Avenue Elementary Website & using Class Dojo*

8. Bruns Avenue Elementary will provide materials and training to help parents work with their children to improve their children's academic achievement, such as literacy, math and technology training, as appropriate, to foster parental involvement, by scheduling:

- *EOG Night each year – April of each year*
- *Summer Bridge Materials for at home summer learning*

9. Bruns Avenue Elementary will educate staff in how to reach out to, communicate with, and work with parents as equal partners and how to implement and coordinate parent programs and build ties between parents and schools, by scheduling meetings, and providing targeted PD around conferences for all staff.

- Provide Parents/Families with a calendar of upcoming topics and how to support students at home.

10. Bruns Avenue Elementary will, to the extent feasible and appropriate, coordinate and integrate parental involvement programs and activities with CIS and other programs. The school will also conduct other activities that encourage and support parents in more fully participating in the education of their children, by scheduling meetings for our parents:

- *PTA Meetings*
- *December of each year Winter Program*
- *February of each year Black History Program*
- *February of each year - Love Dance*
- *March of each year Donuts for Dad*
- *May of each year Muffins for Mom*
- *May of each year 5th grade Moving Up/Promotion Ceremony*

These social events will build relationships with parents and families.

11. Bruns Avenue Elementary will take the following actions to ensure that information related to the school and parent-programs, meetings, and other activities is sent to parents of children in an understandable format, including formats upon request, and, to the extent practicable, in a language the parents can understand:

- *Class Dojo*
- *Class Dojo Documentation*
- *Bruns Avenue Elementary Website/English & Spanish*
- *Parent Letters*
- *Student Homework Folders*
- *Parent-Teacher Conferences (Twice a Year)*
- *Open House events and tours*
- *School Brochures*
- *Monthly Newsletters from Teachers and grade levels*
- *Translated Newsletters*

Signature of Principal: _____



Date: _____

9/28/23